

Quick Bits

A Montana High School Association Publication
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www.mhsa.org
November 2010

IMPORTANT ANNOUNCEMENTS

MASTER BASKETBALL SCHEDULING

The open dates on the Master Basketball Schedule for girls and boys during the 2010-2011 school year are Dec. 3 - 4 and Dec. 6 - 11.

Master basketball scheduled games will be held during the following weeks: Dec 13 - 18, Dec. 20 - 23, Jan. 3 - 8, Jan. 10 - 15, Jan. 17 - 22, Jan. 24 - 29, Jan. 31 - Feb. 5, and Feb. 7 - 12.

Requests for changes to the 2011-2012 schedule can be made to any committee member, Scott McDonald at the MHSAs office, or they can be made when the committee as a whole meets immediately following the MHSAs Annual Meeting in Billings in January.

DIRECTORY UPDATES

Remember to check mhsa.org under news and announcements for directory updates. Also, please call or e-mail Amanda Hazlett (ahazlett@mhsa.org) with any updates or changes to your school's directory information.

2011 ANNUAL MEETING REGISTRATION

A registration form for the 2011 Annual Meeting to be held at the Holiday Inn Grand in Billings on January 17, 2011 will be sent to schools in December.

The registration deadline is Friday, January 7, 2011.

MHSAs AWARDS TO BE PRESENTED

As in the past, the MHSAs will honor deserving individuals at the Annual Meeting to be held in January. The MHSAs Executive Board during their meeting on November 22 - 23 will consider the nominees for the following awards:

1. James C. Haugen Meritorious Service Award: Presented for "Outstanding Contributions to the MHSAs Activities." This is the highest award given by the MHSAs;
2. Service Citation Award: Presented for "Significant Contribution to the MHSAs"; and
3. Mildred Adams Award: Presented to school support staff personnel who work with activities.

SUBMIT ANNUAL MEETING PROPOSALS

If you plan to submit proposals for the 2011 Annual Meeting, please be advised of the following important dates:

1. Proposed changes by member schools for any of the Rules and Regulations of the *MHSAs Handbook* (pages 39-58 and 79-281), must first be presented to the MHSAs Executive Board at its **November 22-23 meeting**.
2. Schools may submit proposed changes in the By-Laws (pages 11-38) to the Executive Director by **December 1**. By-Law changes do not need to be presented first to the Executive Board, but it is helpful if all proposals are received before the Board Meeting.

No proposal can be presented from the floor that has not been received by the Executive Director by the deadline. Remember

proposals must carry a fiscal note if there are financial implications to the Association, and proposals will be separated by the Resolution Committee to be considered by affected classifications.

We request that when writing proposals for the MHSAs Annual Meeting you refer to the *MHSAs Handbook*, Article IX, page 36. Please submit your proposal by using the proposal form posted at www.mhsa.org.

EXECUTIVE BOARD MEETING

NOVEMBER EXECUTIVE BOARD MEETING

The next regular meeting of the Executive Board will be November 22-23, 2010, in Helena at the MHSAs office. The meeting will begin at 8:30 a.m. on Monday, November 22, and will continue Tuesday if business has not been completed the previous day.

Major Agenda Items for Executive Board Meeting:

- 1) Adoption of proposed 2011-2012 budget.
- 2) Review reports and recommendations from the following special committees which met in 2010:
 - Eligibility Rules Review Advisory Committee
 - Competitive Cheer Study Committee
 - Additional Female Sport Study Committee
 - Fifth Classification Advisory Committee
- 3) Review of any proposals to be submitted to the membership at the Annual Meeting.
- 4) Plans for the MHSAs Annual Meeting.
- 5) James C. Haugen Meritorious Service, Service Citation and Mildred Adams Awards.
- 6) Act on Rules and Regulations proposals from member schools.
- 7) Act on appeals/waivers.
- 8) Reclassification/ Redistricting/ Realignment.

Schools that will be reclassified according to the enrollment criteria found on page 37 of the MHSAs Handbook will be notified as soon as the official fall OPI enrollment numbers are received in the MHSAs office.

* If anyone wishes to be on the agenda, they must contact the MHSAs office at least ten (10) days prior to the meeting.*



TOURNAMENTS

TOURNAMENT MANAGERS

It is the responsibility of tournament managers to make sure that they report to the Montana High School Association office in Helena any incident or injury involving spectators and/or participants. Also, any property damage should be reported.

Please complete a facility or school district report form of these occurrences immediately following your tournament and fax the report to the MHSAs office (442-8250) in the event that any type of litigation occurs following the injury or incident.

Because there is a claims made coverage deadline from the date of occurrence in which it has to be reported, all tournament managers should send this report as soon as possible following your event. Your cooperation is greatly appreciated.

MUSIC

MUSIC NOTES

If your school is hosting a district music festival in the spring and you are planning to move the dates of that event, please be advised that you must first contact the MHSAs office. Only schools that have paid music dues are eligible for participation, and schools with paid music programs must ensure district music festival participation.

MUSIC FESTIVAL DATES FOR 2010-2011

March 22	Festival for 9 – Large Groups
April 4	Festival for 9 – Solos and Ensembles
April 8 – 9	Festivals for 4, 5, 7, 12, 13
April 14 – 15	Festival for 6
April 15 – 16	Festivals for 1, 2, 8, 10, 11
May 6 – 7	Western State Festival – Missoula
May 6 – 7	Eastern State Festival – Billings

MUSIC BOOKLETS

The 2010-11 Music Booklets with current forms and audition material will be mailed to schools this month.

ACADEMIC ALL-TEAM AWARD

FALL ACTIVITY DEADLINE

MHSAs/Army National Guard 2010 Fall Academic All Team Award Reporting Form deadline is January 5, 2011. To fax this form to the MHSAs office, please use the fax number 442-8250.

WRESTLING

NEW MHSAs SKIN LESION FORM

The NFHS Medical Advisory Committee has updated the skin lesion form for the 2010-11 Wrestling Season. Please disregard the forms used in previous years. Attached you will find a copy of the updated form which can also be found on the wrestling page of the MHSAs web site at www.mhsa.org

WR#1 FORM CHANGES

Last year, the MHSAs has made significant changes to the WR#1 weight certification form for wrestling and will no longer be sending multiple WR#1 cards to MHSAs wrestling schools.

The WR#1 changes include a clarification to the form in regard to the certification weight. In the past, we had medical providers certify wrestlers at the lowest weight a participant could wrestle at during the season. Last year we changed the form to have the medical provider certify wrestlers at the lowest weight class the wrestler could weigh in at during the season.

For example, there was confusion in the past when a wrestler was certified at 132 lbs. on whether he/she could qualify for the 130 lb. weight class because of the multiple days of competition allowance or the growth allowances. This year, wrestlers will be certified at the lowest weight class, so the above example will not be a problem. All

other MHSAs weight management rules will still apply for the entire season.

Also, other information has been added to the WR#1 form. Information about the MHSAs weight management programs is now included on the form, along with fields for the wrestler's actual weight and height. The entry of the actual weight and height is only a recommendation, but we believe this could be very useful information.

Finally, we are only sending coaches one copy of this form. We will no longer distribute WR#1 cards, and each school will need to make copies of this form to certify all of their wrestlers. Also, this form, along with the WR#2 summary form, is available in electronic format on the wrestling page of the MHSAs website for your convenience so you can print these forms, or you can enter information electronically.

If you have any questions or concerns please e-mail Brian Michelotti at bmichelotti@mhsa.org or call (406) 442-6010.

SPIRIT

REMINDER

If your school did not have cheerleaders for the fall season but will be fielding a spirit team for the winter season, make certain your coach completes the online spirit rules clinic by December 3, 2010.

BASKETBALL

BASKETBALL INFORMATION INCLUDED

Included in this publication is information concerning selection of basketball scorers and timers, instructions to and duties for scorers and timers, the MHSAs basketball mercy rule and the 2010-11 Basketball Rules Interpretations that should be provided to and reviewed with basketball coaches and personnel that will be your scorer and timer at basketball games.

MHSAs/MT FORD STORES SPOTLIGHT TEAM OF THE WEEK

ANNOUNCING THE MHSAs & MONTANA FORD STORES SPOTLIGHT TEAM OF THE WEEK AWARD

MHSAs and Montana Ford Stores are excited to announce a new program as part of our partnership. The MHSAs and Montana Ford Stores have developed the MHSAs/Montana Ford Stores Spotlight Team of the Week, which will recognize Montana High School Association member school teams that have excelled by exhibiting any of the following characteristics:

- ❖ Outstanding community service.
- ❖ Championing local and/or national causes/initiatives.
- ❖ Courageous or visionary acts.
- ❖ Any other notable actions performed as a team outside the competitive arena.

Our goal is to recognize teams that go well above and beyond what is expected of them during practices and contests.

Teams can be nominated by completing the form which is included with this edition of Quick Bits. The form can also be found on the MHSAs website at www.mhsa.org, and then proceed to the forms page. During the week following the selection process, teams chosen will be sent an award that can be presented in whatever manner they choose. Also a congratulatory letter from the MHSAs office will be sent to each recipient. Montana Ford Stores personnel may be in attendance to present this prestigious award. We encourage all MHSAs schools to nominate any deserving teams from your school.

SPORTSMANSHIP CLINIC AVAILABLE ONLINE

The required MHSAA/U.S. Bank in-service clinic on sportsmanship is available online at mhsa.org. Member schools are required to have an on-site administrator and/or activities/athletic director view the clinic every five years but we encourage all coaches and administrators to view the valuable information provided in this clinic.

FUNDRAISING

FUNDRAISING FAQs

One of the most frequently asked questions we receive in our office has to do with fundraising for merchandise and other goods and what is allowable according to MHSAA rules. Joanne Austin, Associate Director compiled this information from the questions received in the office and from the answers MHSAA staff has provided.

Allowable Fundraisers

- 1) Parent/Booster/Donor/School Groups may raise funds to purchase merchandise for a team if the school maintains possession of the merchandise purchased.
- 2) Parent/Booster/Donor/School Groups may raise funds to purchase meals for students while traveling during regular season and/or post season.
- 3) Parent/Booster/Donor/School Groups may conduct fundraisers that allow students to earn money individually, provided that only students who actually work are compensated and the compensation is commensurate with the work completed (i.e. number of cars washed, number of discount cards sold) or with the number of hours worked. The students may choose to utilize the funds for merchandise etc.

Please Note: All of the above are permissible contingent upon all gender equity rules and standards being met.

Violations

- 1) Parent/Booster/Donor/School Groups raise funds to buy travel shirts, jackets, shooting shirts or other merchandise that the individual students keep. (Violates the Awards By-Law)
- 2) A member school, its booster club or other school-related group sponsors or finances a specialized camp, invitational tournament or any other event. (Violates the Specialized Camp and Invitational Tournament rule)

Schools fail to monitor comparable impact on programs of both genders (Violates Ridgeway Settlement Agreement).

MHSAA CORPORATE SPONSORS



ATTACHMENTS

[James C. Haugen Meritorious Service Award, Service Citation Award and Mildred Adams Award Form](#)
[Selection of Basketball Scorer and Timer](#)
[Instructions to and Duties for Basketball Scorer and Timer](#)
[MHSAA Basketball Mercy Rule](#)
[2010-2011 Basketball Rules Interpretations](#)
[Information for Wrestling Meet Administrators](#)
[Wrestling Skin Lesion Form](#)
[Out-of-Season Contest Guidelines](#)
[MHSAA/Montana Ford Stores Team of the Week Nomination Form](#)
[December Calendar](#)