



PETITION FOR WAIVER of the TRANSFER RULE

This form is to be used when submitting information to the MHSA for waiver of the transfer rule under the provisions of the "Hardship Rule" as published in the Association Handbook. Follow the instructions on this form when preparing.

Hardship Rule: A high school student who, because of circumstances beyond his/her control such as broken home conditions, death of parents or guardian, abandonment or other exceptional circumstances, finds it necessary to change high schools may be declared eligible by the Executive Director provided the principal of each high school involved files a statement with the Executive Director that the change was necessary, was not athletically motivated, and there was no known undue influence. If the transfer of any student from one school to another is approved by the Executive Director under the foregoing circumstances, he/she shall be eligible provided he/she meets all other eligibility requirements. Appeals on Petitions for Waiver of the Transfer Rule under the Hardship Rule shall be acted upon by the MHSA Executive Board at any regular or special meeting, including conference phone calls, provided the school or individual requesting, agrees to pay the cost of the call.

MHSA Procedure for Action on a Petition: Each petition will be acted upon by the Executive Director following the receipt of this completed form in the MHSA office.

(1) Petition for Waiver completed by petitioning school; (2) Petition forwarded to superintendent or principal of school from which student transferred; (3) Reverse side of this waiver form completed by superintendent or principal of school student last attended; and (4) Completed form returned to the Montana High School Association office.

Name of School Submitting Request:	
Name of Student:	
Student's Date of Birth: Month/Day/Year	Student's Grade Level in Current Year: Fr/So/Jr/Sr
Current School Year: _____ - _____	Date Student Enrolled in This School: Month/Day/Year
Mother and Father: Married (living together) <input type="checkbox"/> Separated <input type="checkbox"/> Divorced <input type="checkbox"/>	
Mother: Living <input type="checkbox"/> Deceased <input type="checkbox"/>	Father: Living <input type="checkbox"/> Deceased <input type="checkbox"/>
District Where Mother Lives:	District Where Father Lives:
School Last Attended:	Last Date of Attendance There: Month/Day/Year

STATE FULL DETAILS

It is the responsibility of the petitioning school to supply statements of proof that it was **necessary** for the student to transfer as stated above. Be sure that your explanation is attached as a supplement to this form if the space below is not adequate; the same is to accompany your request for waiver when it is forwarded to the superintendent or principal of the school the student last attended. **Request immediate return of this form to the MHSA office. All information provided will be considered confidential. Note: A complete statement giving reasons for transfer must be included before this petition will be considered.**

- In your opinion, under the hardship rule, was this transfer **necessary**? Yes No
- In your opinion, was this move **athletically motivated**? Yes No
- In your opinion, was there **undue influence** on the student? Yes No

Reason for the student's **transfer** _____

Signed _____
(School administrator)

Date _____

(over)

ACTION ON WAIVER BY PRINCIPAL OF HOME DISTRICT OR SCHOOL LAST ATTENDED

Observe carefully: All waivers requested under "The Hardship Rule," as stated on the other side of this petition must be approved by the principal of the student's school and by the school last attended before being acted upon by the Executive Director.

- In your opinion, under the hardship rule, was this transfer **necessary**? Yes No
- In your opinion, was this move **athletically motivated**? Yes No
- In your opinion, was there **undue influence** on the student? Yes No
- Did the student pass in **twenty** periods of prepared work per week his/her last full semester of attendance? (*Twenty (20) days attendance constitutes a semester.*) Yes No
- Was the student enrolled in at least **twenty** periods of prepared work per week at the time of withdrawal from your school? Yes No

I have read carefully the foregoing petition and hereby:

Approve the Waiver ()

Disapprove the Waiver ()

Note: State reason for disapproval.

I certify that the reasons for transfer as stated on this form or attached paper(s) are correct to the best of my knowledge.

Signed _____ Date _____
(School administrator)

High School _____ City _____ State _____

Phone Number _____ Fax _____

A copy of this side of this petition must be sent to the petitioning school listed on the front side.

This original must be sent to:
Montana High School Association
1 South Dakota Avenue
Helena, MT 59601
Phone: 406-442-6010
Fax: 406-442-8250